



BOARD OF DIRECTORS MEETING MINUTES

Wednesday, October 21, 2020

4:00 PM

MEETING HELD VIA ZOOM

MEMBERS PRESENT

Jeremy Green
Steve Haigler
Rob Lee
Stephan Lins
David Martin
Dr. Peter Purdue
Joe Servi
Joyce Simon
Lin Sullivan
Lewis Leader
Adam Jeselnick
Roselyn Green

STAFF PRESENT

Beccie Michael
Karen Kelly
Allison Payne
Lisa Granger

MEMBERS ABSENT

Angelica Arroyo
Jean Hurd
Andrew Liu
Dr. Linda Bynoe
Susie Boutonnet
Jason R. Griffin
Kelly Saunders
Nathan Steen
Ruth Thompson
Patsy Tinsley McGill

1. **Meeting called to order by Lewis Leader, Vice President at 4:07PM.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

There were no guests.

4. **APPROVAL OF SEPTEMBER 2, 2020 MINUTES – LEWIS LEADER**

Rob Lee made a motion to approve the September 2, 2020 board meeting minutes.

Second: Stephan Lins

All in Favor: Jeremy Green, Steve Haigler, Lewis Leader, Rob Lee, Stephan Lins, David Martin, Dr. Peter Purdue, Joe Servi, Joyce Simon, Lin Sullivan, Adam Jeselnick, Roselyn Green

Nays: None

Abstentions: None

Motion Carries.

5. **REPORTS**

A. COLLEGE REPORT – DAVID MARTIN

- David Martin started his report by thanking Vice President Lewis Leader and continued to give brief updates on the college.

- We have two very important items for next Wednesday at our Board of Trustees meeting. Trustee Green and her colleagues on the Board will be considering an action item to officially name the stadium here at MPC after our long-time football coaches, Chris Pappas and Luke Phillips.
- In regards to the second item, we are asking the Board of Trustees to approve the districtwide MPC budget. Due to the COVID-19 pandemic and the impact on property taxes, the budget cycle we are experiencing in higher education is different this year, so the budget is going to the Board of Trustees for their consideration a month later than it normally would per applicable government code.
- This week we are opening up an MPC smog center at our automotive technology facility. This is a great opportunity to perform this essential service and provide our auto tech students a safe and secure opportunity to learn those skills, which will hopefully translate into future employment. It is very exciting that through our partnership with the California Community College system, MPC will be an official designated smog center here on the Peninsula.
- In August, the Board of Trustees officially accepted the deed to two parcels of land from the dissolution of the Fort Ord military base. Now that MPC is the official owners of those properties, we are in the process of procuring a fencing company to secure those properties.

B. VICE PRESIDENT'S REPORT - LEWIS LEADER

- Lewis shared that all Board members recently received a copy of the draft 2019 Form 990, and thanked Karen for her tremendous job in helping the auditors prepare it. If there are any questions pertaining to this, please contact Karen directly.
- Secondly, the college held public forums this week for five Superintendent/President finalists. They were held by Zoom, and each attracted approximately 150 people. The five finalists are our own David Martin, the Interim Superintendent/President, Dr. Pamela Ralston, Dr. Tammy Robinson, Dr. Mark Sanchez, and Dr. Christopher Villa. The decision regarding who will get that position will be made by the Board of Trustees. Lewis shared that the moderator for the forums was Eric Cushman of the Monterey County Weekly, and he did a great job at moderating.

C. EXECUTIVE DIRECTOR'S REPORT – BECCIE MICHAEL

- Beccie provided an update on the Evans College Incentive program. The Evans College Incentive program is a program where we reach out to our local high schools; they nominate their students who are disadvantaged socioeconomically and then we receive those students and provide funding, guidance and support. We have engaged Daniel Garcia who is in his second year at MPC and one of the Evans students and we are excited to have him performing an internship for the Foundation. He will be helping with social media, outreach and facilitating some peer discussions (via zoom) with the new group of students to help them with resources and build community.
- We are sending a President Circle reminder mailing soon for the people who have not joined yet this calendar year. The campaign is going extremely well - we have raised slightly over \$80,000 so far this year. It is a calendar year campaign so we want to make sure we give everybody the opportunity to join. Beccie thanked the board members who were able to make the virtual Happy Hour held for President Circle members recently. This Happy Hour event was really fun and we received a lot of positive feedback, so we will be planning more of these types of those events in the future.
- Beccie shared the following grant updates:
Pending Grants:
 - National Science Foundation (NSF)- Advanced Technology Education (ATE) grant for MPC's Auto Tech program (\$600K)
 - Department of Education- Institutional Resilience and Expanded Postsecondary Opportunity (IREPO) grant (\$1.8 million)

Grants awarded:

- We received \$3000 from Baskin Foundation in support of the Emergency Assistance program, specifically for Fire Relief.

Grant proposals we are working on now:

- Chevron
- Rotary Club of Carmel-by-the-Sea
- Beccie thanked the Board again for approving a generous contribution to the Measure V Campaign. The Foundation's support has been critical in ensuring that we had adequate resources to communicate with registered voters about the importance of the bond and what the benefits to the campus and community will be should it pass. We were able to conduct a short poll recently to assess the status, which was about 60 to 62% favorable with a 5% margin of error, so we are very close. We also know that 70% of voters had not yet cast a ballot as of last week, so there is still time to make a difference – and we are going all out until the finish line!
- We have been very fortunate to get some high level endorsements such as those from John Mahoney, Sharon Larson, and Bill Doolittle, who all gave permission to use a quote and a photograph of them in an upcoming mailer, which will be very helpful.
- We have an incredible campaign committee. David and Beccie have been meeting with architects and contractors every morning and evening that we have been able to, and that has secured substantial donations, mostly from companies that are out of the area. Other firms are contributing seeing that we are lined up for success, which is generating more success. We have raised approximately \$56,000 so far, in addition to the contribution from the MPC Foundation, leaving us about \$20,000 short of our top end goal.
- Thanks to all who have been involved – in particular to Treasurer Jeremy Green, co-chairs Lin Sullivan and Linda Bynoe, Jason Griffin, Ruth Thompson, and Joe Servi, who set up social media for the “Yes on V For MPC” efforts.

6. **BUSINESS**

A. **THIRD QUARTER FINANCIAL STATEMENTS - ROB LEE, TREASURER**

- Rob started his report by reviewing the Balance Sheet and then reviewed the Profit and Loss Statement (documents included in the agenda packet and are available upon request).
- As of September 30, the Foundation is in a very strong position.
- Rob shared that the Finance Committee has reviewed the financial statements and recommends their approval to the Board.
- Lewis Leader thanked Rob for a wonderful presentation and Rob redirected the thanks to Karen for putting the statements together.

Mr. Haigler made a motion to approve the Third Quarter Financial Statements as presented.

Second: Mr. Martin

All in favor: Jeremy Green, Steve Haigler, Lewis Leader, Rob Lee, Stephan Lins, David Martin, Dr. Peter Purdue, Joe Servi, Joyce Simon, Lin Sullivan, Adam Jeselnick, Rosalyn Green

Nays: None

Abstentions: None

Motion carries.

B. FACULTY & STAFF ADVANCEMENT AWARDS - LEWIS LEADER

- Lewis explained that twice a year, the Faculty and Staff Advancement Awards (FASA) Advisory group meets, and this year the members include: Dr. Linda Bynoe, Susie Boutonnet, Peter Purdue, Jeremy Green, Joe Servi, Patsy Tinsley, and Margi Wiest (who is no longer on the Board but continues to stay involved). Staff support comes from Gina Bianchi and Beccie Michael.
- Lewis summarized the three proposals received in the Fall 2020 cycle and presented the Advisory Group's recommendations to fund two of the three requests in full (FASA Advisory Group's Recommendations document is provided in the agenda packet and is available upon request).

Dr. Purdue made a motion to approve the recommendations of the FASA Advisory Group as presented.

Second: Rob Lee

All in Favor: Jeremy Green, Steve Haigler, Rob Lee, Stephan Lins, David Martin, Dr. Peter Purdue, Joe Servi, Joyce Simon, Lin Sullivan, Adam Jeselnick, Rosalyn Green

Nays: None

Abstentions: None

Motion Carries.

C. NEW BOARD MEMBER NOMINATIONS - BECCIE MICHAEL ON BEHALF OF RUTH THOMPSON

- Beccie thanked everyone who submitted nominations, as well as everyone who served on the Nomination Advisory Group. We also had three former board members who participated, including Sharon Larson, Demi Briscoe, and Birt Johnson, and it was great to have their insight.
- Evelyne Lamson is our first nominee - she is a former colleague and was nominated by Lin Sullivan. Evelyne is an MPC Alumni who has a master's degree in finance from San Jose State and is currently the VP of Finance for Cengage National Geographic Learning.
- Andrew Ausonio is the second nomination; he is the president of Ausonio Incorporated. Over the years, Andrew's company has helped with remodeling some college facilities, including the arts building where we held our Donor Appreciation Party last February (which he attended). He is very involved with the community and several other non-profits; his family has a long history of philanthropy. Andrew currently serves on the board of Pacific Valley Bank. Beccie noted that due to the pending bond measure, we did review whether there would be a conflict of interest for Andrew to serve on the Foundation Board should his company be selected to perform any work for the college; however, since the Foundation would not be involved in making those decisions or funding any of the work, there would not be a conflict.
- Lewis asked about the number of current board members and Beccie confirmed we have 21. He asked what the range should be and Beccie replied our Bylaws permit us to have up to 40 members. Lewis asked how many board members are leaving at the end of this year, and Beccie explained that one will be completing a second term, and we have four or five who will be completing their first terms and possibly serving second terms (we are still confirming with each of those individuals). The Nominating Advisory Group was aiming for three to five new board members to begin in 2021.

Lewis Leader made a motion to approve the board nominations as presented.

Second: Rob Lee

All in Favor: Jeremy Green, Steve Haigler, Rob Lee, Stephan Lins, David Martin, Dr. Peter Purdue,

Joe Servi, Joyce Simon, Lin Sullivan, Adam Jeselnick, Rosalyn Green

Nays: None

Abstentions: None

Motion Carries.

D. 2021 PRELIMINARY BUDGET - BECCIE MICHAEL

- Beccie provided an overview of a preliminary budget for 2021 (document included in the agenda packet and available upon request).
- Today she is providing an overview for board discussion and input, and next month will bring a more detailed version for review.
- The budget will largely be based on the current year with some adjustments for known or anticipated changes.
- At this time, we are not expecting to hold any special events in spring, but we do hope to have events by fall 2020. As such, the budget includes our Evening of Opportunity Gala, but not the President's Address or Lobo Hall of Fame.
- Beccie asked the board for any feedback and if the board members felt the overall direction she is taking with the budget looks reasonable. There was general agreement that board members were comfortable with direction of the draft budget.
- Lewis asked if we could consider increasing the amount for FASA. Beccie responded that this is something we have looked into previously, and is certainly an area we would like to grow in the future. For 2021, she feels our current level is sufficient given the reduction in requests due to the pandemic. However, we have been steadily growing endowment funds that support projects through FASA, and we will continue to do so. The effect on the annual amount available is slow to increase since it is based on 4-6% of the endowments' values, but this is the most sustainable approach.

7. ANNOUNCEMENTS

- Next Board Meeting will be on November 10, 2020 (Virtual Meeting) at 4:00 p.m.
- All future meetings will be conducted via Zoom, or similar remote meeting tools.

8. Meeting Adjourned by Lewis Leader at 5:08 PM

Minutes presented by Lisa Granger on behalf of Susie Boutonnet, Secretary.