



BOARD OF DIRECTORS MEETING MINUTES

Wednesday, Sept 15, 2021

4:00 PM

MEETING HELD VIA ZOOM

MEMBERS PRESENT

Andrew Ausonio
Jason Griffin
Dr. Alfred Hochstaedter
Evelyne Lamson
Rob Lee
Stephan Lins
Dr. Peter Purdue
Kelly Saunders
Nathan Steen
Lin Sullivan
Ruth Thompson
Dr. Patsy Tinsley McGill
Linda Yellich

STAFF PRESENT

Beccie Michael
Gerardo Olivares

MEMBERS ABSENT

Susie Boutonnet
Dr. Linda Bynoe
Jeremy Green
Rosalyn Green
Steve Haigler
Jean Hurd
Andrew Liu
David Martin
Joe Servi
Joyce Simon

1. **Meeting called to order by Rob Lee, President at 4:05 P.M.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

None

4. **APPROVAL OF August 18, 2021, MINUTES – ROB LEE, PRESIDENT**

Dr. Patsy Tinsley McGill made a motion to approve the August 18th, 2021, Board meeting minutes with a few corrections of typos. Patsy will send the edits.

Second: Linda

All in Favor: Jason Griffin, Dr. Alfred Hochstaedter, Evelyne Lamson, Rob Lee, Stephan Lins, Dr. Peter Purdue, Kelly Saunders, Nathan Steen, Lin Sullivan, Ruth Thompson, Dr. Patsy Tinsley McGill, and Linda Yellich

Nays: None

Abstentions: Ruth Thompson

Motion Carries.

5. **REPORTS**

A. **COLLEGE REPORT – DAVID MARTIN, SUPERINTENDENT/PRESIDENT**

- David Martin sent his regrets as he was not able to attend due to a scheduling conflict.

B. PRESIDENT'S REPORT – ROB LEE, BOARD PRESIDENT

- Rob Lee started his report by sharing that the Foundation has been accepted into the 2021 MC Gives campaign, which starts on Thursday November 11th and runs through midnight on December 31st. As a reminder, all gifts coming through this campaign get an approximate 12% match.
- President Lee shared that our Form 990 is getting finalized and will be sent to the board for review in October. We have a deadline to file with the IRS by November 15th. It will be sent electronically, and password protected.
- Lastly, we have been notified of an incoming estate gift from Laura I. Mignano, who was residing in Sonora up until her passing. At this time, we are not sure of the size of the gift, but it appears to be unrestricted given the information we have so far. More information to follow as soon as we learn more.

C. EXECUTIVE DIRECTOR'S REPORT – BECCIE MICHAEL

- Beccie shared that we recently received a major gift (unrestricted) of Apple stock that was over \$51,000. This is a major PC gift for 2021 that we are thrilled to receive!
- We also had another major gift of \$10,000.00 to the College Incentive Program.
- Total Funds Received in August 2021: \$111,406
- We also have a new scholarship: John Newman Becker Memorial Scholarship Fund (endowment)
- As for grants, we have received the following:
 - MPC HSI STEM Program Grant request for \$4 million which is a five-year grant.
 - We also received our Union Bank Foundation and Union Bank request for the internship endowment (match \$1:\$1), Business Partners, and a sponsored table at our 2021 Gala.
 - We also partnered with CSUMB for a grant proposal to the NSF where MPC will receive \$85,311 (over two years) awarded from the National Science Foundation in support of the *Inclusive and Integrative STEM Education through Undergraduate Research* project at CSUMB through which MPC applied as a partner institution. Funded through NSF's *Improving Undergraduate STEM Education (HSI)* program, the project aims to increase access to research opportunities for traditionally underrepresented students in STEM, support diverse students and faculty in STEM, and build institutional collaborations.
 - Recently submitted proposals: Rotary Club of Carmel-by-the-Sea.
 - In progress proposals: TRIO Upward Bound and Math Science Upward Bound; Arts Council of Monterey County, and Chevron.
- Emergency Rent & Utilities Assistance Program (ERAP): As of August 31, we have awarded \$294,000 of this \$550k grant, with more payments in progress.
- Evans College Incentive Program (CIP): We recently paid out over \$40k in financial incentives to our incoming and returning CIP students.
- Updates on our Gala:
 - Reservations are going strong, and invitations are going out this week in the mail – thanks again to everyone who has signed up already! We currently have five sponsored tables, so we are two thirds of the way to our goal on that.
 - We understand not everyone feels comfortable attending this year and we appreciate you supporting us in whatever way suits you best.
- Staffing update:
 - We recently hired another student intern, Isaac Castro Avila
 - In process of conducting interviews for the Development/Program Asst position with several very strong candidates who applied.
- Dr. Fred Hochstaedter had some questions about the STEM grant and what positions it will support and Beccie explained the positions that were included in the grant proposal, which includes an associate STEM dean who will be this program's director, two full time instructional specialists for

the math learning center and STEM CEL, and a few others that will be determined as the program develops.

D. BOOSTER COMMITTEE REPORT (STEPHAN LINS, CHAIR)

- Stephan shared that sports are back on campus, following all safety protocols and periodic testing of students. Indoor games still require masks, and our overall the vaccination rate is 70% or more amongst our athletes. We are now competing in Volleyball, Soccer, Football and Cross Country. Up to now, all MPC competing teams have not lost any games this season so far! Go Lobos!
- The Athletics department has some new hires: Lucy Scattini (Head Athletics Trainer) and John Ogden (Assistant Athletics Trainer). Also, Track and Field and Cross Country has a new Head Coach, Nick Cunningham. Ronnie Palmer was confirmed as the full time Head Football Coach.
- Also, our Soccer team has a roster of 22 players with new Coach Mark Cisneros who will be leading the men's soccer team.
- About 255 student athletes so far – we are holding strong, especially compared to other colleges that compete with us.
- Our Fitness Center has an overall enrollment of over 400 (strong number as well).
- Our Booster Membership drive is in full swing - we sent out about 700 pieces of mail for new prospects and renewals and about 60 members have donated and joined the club so far. With about \$6K raised on the drive so far, donations are still coming in.
- Booster Program Ads sales have also started. We have a list of about 90 local businesses to contact, and we have about \$3.5K in pledges so far with some gifts are already coming in.
- Finally, the eTeams platform is showing about \$24K in donations to Athletics, which includes Football, Baseball, Softball, Basketball and Track and Field.

6. BUSINESS

A. 2020 AUDITED STATEMENTS (Jason Griffin, Audit Committee Chair)

- Jason presented the report and summarized the discussion of the audit committee meeting, which was held on Friday September 3rd. We were presented with the 2020 Audit report by Christine Bruno and Brandon Harrison with the EideBailly LLP.
- Financial information was presented (please follow along with the provided documents of report).
- This item is brought to the board for approval. Seeing that there were no issues or concerns, the audit committee recommends approval.
- Rob Lee mentioned if there aren't any questions, and no management letter was issued, this means that there were no issues – so we have one more year of the Foundation having a clean audit, congratulations!

Andrew Ausonio made a motion to approve the Audited Statement as presented.

Second: Ruth Thompson

All in Favor: Andrew Ausonio, Jason Griffin, Dr. Alfred Hochstaedter, Evelyne Lamson, Rob Lee, Stephan Lins, Dr. Peter Purdue, Kelly Saunders, Nathan Steen, Lin Sullivan, Ruth Thompson, Dr. Patsy Tinsley McGill, and Linda Yellich

Nays: None

Abstentions: None

Motion Carries.

B. 2022 Budget (Beccie Michael)

- Beccie presented some information regarding the 2022 budget. (Presentation available upon request)
- This is all preliminary information at this point in keeping with our budget development process. Today we will provide context regarding the budget and the overall direction, and over the next couple of months, staff will develop a budget that will be reviewed first by the Finance Committee, then by the Board, and then we hope to have a final version approved to start on January 1st.
- After the presentation, Beccie asked the board if they had any questions and addressed the questions.
- Rob Lee had a question about Mr. Valentine's estate gift and how it is distributed every year. Beccie explained that this gift is coming from the Community Foundation every year and this year was \$40K and next year it will be \$80K.
- Beccie explained that at the next board meeting a draft budget will be brought forward as an information item, followed by an action item in December.

7. ANNOUNCEMENTS

- Next Board Meeting will be on October 20, 2021 (most likely virtual meeting) at 4:00 p.m.

8. Meeting Adjourned by Rob Lee at 4:54 PM

Minutes presented by Gerardo Olivares on behalf of Susie Boutonnet, Secretary.