



BOARD OF DIRECTORS MEETING MINUTES

Wednesday, March 16, 2022

4:00 PM

MEETING HELD VIA ZOOM

MEMBERS PRESENT

Debbie Anthony
Andrew Ausonio
Susie Boutonnet
Dr. Linda Bynoe
Jeremy Green
Jason Griffin
Dr. Alfred Hochstaedter
Rob Lee
Stephan Lins
Mary Alice Rennick
Maria Ruess
Nathan Steen
Lin Sullivan at 4:15, 6A
Dr. Patsy Tinsley McGill
Theresa Wright
Linda Yellich
Marc Zacovic, Ph.D.

STAFF PRESENT

Beccie Michael
Gerardo Olivares
Annie Tarbox

MEMBERS ABSENT

Steve Cardinalli
Tom Clifford
Steve Haigler
Jean Hurd
Evelyne Lamson
Joe Servi
Joyce Simon

1. **Meeting called to order by Rob Lee, President at 4:03 P.M.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

None.

4. **APPROVAL of February 16, 2022, MINUTES – ROB LEE, PRESIDENT**

Susie made a motion to approve the February 16, 2022, minutes with suggested correction by Maria Ruess: add Maria Ruess into the "All in Favor" votes section for 6A thru D, since she was present and voted in favor.

Second: Andrew Ausonio

All in Favor: Debbie Anthony, Andrew Ausonio, Susie Boutonnet, Dr. Linda Bynoe, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Rob Lee, Stephan Lins, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Dr. Patsy Tinsley McGill, Theresa Wright, Linda Yellich

Nays: None

Abstentions: Marc Zacovic, Ph.D.

Motion Carries.

5. **BUSINESS**

A. DETERMINE FORMAT FOR BOARD MEETING – ROB LEE

- Rob shared that this is a procedure that was also presented at our last board meeting, and this will be a recurrent item on our agendas every month until it is no longer required. This is a resolution to authorize remote meetings, if we choose to do so.

Pat Tinsley McGill made a motion to adopt the Resolution as provided to meet online for the next 30 days.

Second: Maria Ruess

All in Favor: Debbie Anthony, Andrew Ausonio, Susie Boutonnet, Dr. Linda Bynoe, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Rob Lee, Stephan Lins, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Dr. Patsy Tinsley McGill, Theresa Wright, Linda Yellich, Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

B. Faculty & Staff Advancement Award (FASA) Recommendations – Linda Yellich

- Linda reminded the board that she has attached a memo in the board meeting packet to provide additional information regarding this item. For this first quarter of 2022 we had 4 recommendations for FASA.
- The four recommendations were approved by the FASA Advisory Group and they recommend them for board approval.

Theresa Wright made a motion to approve to Faculty & Staff Advancement Award (FASA) Recommendations as presented

Second: Mary Rennick

All in Favor: Debbie Anthony, Andrew Ausonio, Susie Boutonnet, Dr. Linda Bynoe, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Rob Lee, Stephan Lins, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Dr. Patsy Tinsley McGill, Theresa Wright, Linda Yellich, Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

6. INFORMATION/REPORTS

A. COLLEGE SUPERINTENDENT/PRESIDENT'S REPORT - MARK ZACOVIC, PHD.

- Dr. Zacovic thanked President Lee and the Foundation Board for letting him present a very short report with updates from MPC during his week 10 at MPC.
- Dr. Zacovic shared that MPC has decided to extend the indoor mask requirement at MPC until the end of the Spring semester.
- The College is involved with Measure V Bond projects. We have hired a program management company, and we have sold our first round of bonds. We will start making progress on the first projects in the next couple of months.
- He also wanted to thank everyone involved with the Lobo Hall of Fame event that he attended over the weekend. It was a very nice event and we got to hear student athletes and alumni who were honored at that weekend.
- Dr. Zacovic wanted to thank the MPC Foundation Board for their support through the FASA program; it is truly appreciated by the recipients but also by the institution for financial support, as well as the general support the MPC Foundation Board provides to MPC.

B. PRESIDENT'S REPORT - ROB LEE, BOARD PRESIDENT

- Rob Lee shared a few updates: the Lobo Hall of Fame was a great event; thanks everyone in attendance and it was great to see all student athletes, recognized alumni and members of our community supporting this event.
- The auditors are visiting us virtually this year at the end of this month, please know that it is standard procedure for them to contact board members, so don't be alarmed, they might ask some normal questions about the MPC Foundation. They will give us a report by the end of April.

- Rob reminded all board members that our Gala has moved dates and venue; please be aware that the 2022 Evening of Opportunity Gala will be celebrated on the Hyatt on Saturday October 22nd. It would be great to have as much board participation as possible, remember that it is also MPC's 75-year celebration, so that will play a role in our upcoming Gala as well.
- Debbie made a comment thanking the Lobo Hall of Fame attendees for taking such good care of Dr. Zacovic at his first event, since she was supposed to be the ambassador, but was unable to attend, so thank you all.

C. EXECUTIVE DIRECTOR'S REPORT & EVENT UPDATES – BECCIE MICHAEL

- Beccie shared that 2022, so far, continues to be a great year for the Foundation. In Jan & Feb combined we have raised: \$186,170
- Donor appreciation mailing, including a "Year in Review" was sent in late Feb. It will also be emailed this week to all contacts
- We are currently working on a Spring Appeal mailer and President's Circle solicitations to go out in early April.
- As for grants:
 - In progress proposals: TRIO Upward Bound Math Science
 - Awarded \$10,000 from the Community Foundation for Monterey County – Women's Fund in support of the Emergency Financial Assistance program to help female MPC students
 - Pending Grants:
 - Bank of America – requested \$25,000 to support the Equity-Based Student Internship endowment
 - Chapman Foundation – requested \$20,137 in support of MPC's Upward Bound Program
- Our Scholarships Advisory Group had its first meeting, and members are currently scoring applications
- Updates on Evans CIP:
 - Received 102 nominations
 - Evans Advisory Group met on 3/10 – narrowed down to 54 awardees
 - Staff is in the process of notifying nominators/students
- Beccie also shared MPC Foundation event updates as follow:
 - Save the date: Donor Tea Party, April 29 starting at 11am, catered by MPC Culinary students
 - The EOO Gala will be on Sat Oct 22 at the Monterey Hyatt. We are getting a great deal there and the facility is larger, which we need because we are expecting to have a huge turnout.

D. BOOSTER COMMITTEE UPDATE (STEPHAN LINS, CHAIR)

- Stephan Lins commented about the Scholarship Advisory Group, he shared how rewarding and inspiring that part is, he has done it in the past, so if you have a chance to do it, please do.
- Last month was the first time we had an opportunity to support our student athletes in person; we joined the Think Pink Night, and it was great, lots of fun and the Women's Basketball team had a great game!
- During the half time we did a free throw competition with our legendary Bill McClintock, which was great.
- MPC Women's Basketball are Central Coast conference champions, staying undefeated in the Conference and the Head coach, Erin O'Hare became Conference Head Coach of the Year.
- Our next event will be on April 9th, the date we will celebrate National Student Athlete Day
- Stephan made a comment on how enrollment at MPC this year has been down, but our student athlete numbers have managed to stay the same during these times. This shows their devotion and commitment to their sport and to MPC. Please support these hard-working students for our next event and attend -please mark it on your calendars, Saturday April 9th at 3:30pm.

E. STRATEGIC PLANNING (PATSY TINSLEY MCGILL, CHAIR)

- Patsy McGill explained our process for the development of the Strategic Plan for MPCF.
- This is an update as well as a group activity to move forward with a work frame for the completion of our Strategic Plan. Pat shared the needs of the Foundation and briefed the board on the first meeting of SPAG (Strategic Planning Advisory Group)
- One of the first decisions was to adjust our timeline to align with MPC's educational plan timeline, so we will discuss and vote on this on our next meeting.
- The SPAG group hopes to finish the report by August, to have it approved by the Board in October of 2022 ready to implement by January of 2023. The plan will include years 2023 to years 2026 or 2027 depending on which one we choose as a group.

- Pat shared her screen and oriented the Board about the steps of a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats).
- Beccie will send a Google form to the MPCF Board of Directors and Staff for our SWOT Survey. The link to the form will be shared in the chat and sent by email to each committee and group at the MPC Foundation.
- This first step is critical; please have it completed by this Sunday, March 20th. We hope to get 100% board participation. Pat briefly explained how to go about filling out the form and asked the board if they had any further questions.
- The board discussed the possibilities of other groups to be added as stakeholders at MPC and the rest of the board can finish the survey on their own time.
- President Lee thanked Pat for her presentation and explanation, and Beccie will send the email to all board members to finish the survey.

7. **ANNOUNCEMENTS**

- Next Event: National Student Athlete Day Celebration on April 9th
- Next Board Meeting will be on April 20, 2022 (virtual meeting) at 4:00 p.m. and Beccie will send the materials and zoom link.

8. **Meeting Adjourned by Rob Lee at 4:55 PM**

Minutes presented by Gerardo Olivares on behalf of Susie Boutonnet, Secretary.