



MPC

FOUNDATION

MONTEREY PENINSULA COLLEGE

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, September 21, 2022

4:00 PM

MEETING HYBRID - VIA ZOOM AND IN-PERSON

MEMBERS PRESENT

Debbie Anthony
Carla Becerra
Dr. Linda Bynoe
Steve Cardinalli
Jeremy Green
Jason Griffin
Steve Haigler
Dr. Alfred Hochstaedter
Jean Hurd
Rob Lee
Mary Alice Rennick
Lin Sullivan
Theresa Wright
Dr. Patsy Tinsley McGill
Linda Yellich
Marc Zacovic, Ph.D.

STAFF PRESENT

Gina Bianchi
Beccie Michael
Annie Tarbox

MEMBERS ABSENT

Andrew Ausonio
Susie Boutonnet
Tom Clifford
Evelyne Lamson
Stephan Lins
Maria Ruess
Joe Servi
Joyce Simon
Nathan Steen

1. **Meeting called to order by Rob Lee, President at 4:03 P.M.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

Carla Becerra will be introduced later in the meeting.

4. **APPROVAL of August 3, 2022, MINUTES – Rob Lee, PRESIDENT**

Correction: Pat Tinsley McGill abstained from voting on the previous minutes.

Correction: Misspelling on page 2 Financials Section (Theresa Wright)

Theresa Wright made a motion to approve the August 3, 2022, minutes as corrected.

Second: Linda Yellich

All in Favor: Debbie Anthony, Carla Becerra, Dr. Linda Bynoe, Steve Cardinalli, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Jean Hurd, Rob Lee, Mary Alice Rennick, Lin Sullivan, Theresa Wright, Dr. Patsy Tinsley McGill, Linda Yellich, and Marc Zacovic, Ph.D.

Nays: None

Abstentions: Steve Haigler

Motion Carries.

5. **BUSINESS**

A. **DETERMINE FORMAT FOR BOARD MEETING – ROB LEE**

- President Lee shared that this is a procedure that was also presented at our last board meeting, and this will be a recurring item on our agendas every month until it is no longer required. This is a resolution to authorize remote meetings if we choose to approve it.

Jean Hurd made a motion to adopt the Resolution to allow both remote and in-person meetings for the next 30 days.

Second: Steve Haigler

All in Favor: Debbie Anthony, Carla Becerra, Dr. Linda Bynoe, Steve Cardinalli, Jeremy Green, Jason Griffin, Steve Haigler, Dr. Alfred Hochstaedter, Jean Hurd, Rob Lee, Mary Alice Rennick, Lin Sullivan, Theresa Wright, Dr. Patsy Tinsley McGill, Linda Yellich, and Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

B. MPC Classified Staff Board Representative Board Nomination (Beccie Michael)

- Beccie shared with the Board of Directors how she engaged with Carla during our Flex days at MPC. After the presentation Carla expressed that she was interested in serving as the Classified Staff Board representative, and she would like to learn more.
- Beccie and Carla connected with the Classified Union leadership who fully endorses Carla serving as their representative on the Foundation Board.
- Beccie further explained that our BOD terms start in January, but our faculty representative Fred, joined us last year in the middle of the year since that position was vacant. Beccie recommends that we accept her nomination and that she joins the board immediately and stays for three fully calendar years.
- Beccie asked Carla to share more about herself.
- Carla explained her job duties and how her position helps students with career development, internships and finding jobs before they leave MPC.

Jason Griffin made a motion to welcome Carla Becerra to the Board

Second: Steve Haigler

All in Favor: Debbie Anthony, Carla Becerra, Dr. Linda Bynoe, Steve Cardinalli, Jeremy Green, Jason Griffin, Steve Haigler, Dr. Alfred Hochstaedter, Jean Hurd, Rob Lee, Mary Alice Rennick, Lin Sullivan, Theresa Wright, Dr. Patsy Tinsley McGill, Linda Yellich, and Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

C. Approve 2021 Audited Financial Statements – Jason Griffin

- Jason Griffin explained that after conversations with the Audit Committee, they recommended that the audit is approved as presented. Please review the documents which are attached in the meeting package.
- President Lee asked if there was any recommendations to change anything, a letter to the managers, or anything like that, and it was confirmed that no fixes were recommended, so this is another great audit on the books.

Mary Alice Rennick made a motion to approve the Audited Financial Statements as presented

Second: Jean Hurd

All in Favor: Debbie Anthony, Carla Becerra, Dr. Linda Bynoe, Steve Cardinalli, Jeremy Green, Jason Griffin, Steve Haigler, Dr. Alfred Hochstaedter, Jean Hurd, Rob Lee, Mary Alice Rennick, Lin Sullivan, Theresa Wright, Dr. Patsy Tinsley McGill, Linda Yellich, and Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

D. Faculty & Staff Advancement Award (FASA) Recommendations – Linda Yellich

- Linda Yellich reminded the Board that there is a memo in the Board meeting packet to provide additional information regarding this item.
- We had three applications to review in this cycle. The FASA Advisory Group recommended that one application is fully funded and the other two are deferred until our next meeting.
- The one recommended for approval is for Rushia Turner, a full time Chemistry Faculty. The purpose of this FASA proposal is to obtain \$7,820 in funding in order to send four MPC students to present their research at the 2022 National Diversity in STEM conference hosted by the Society for the Advancement of Chicano/Hispanic and Native Americans in Science (SACNAS). This conference is taking place Oct. 26-29, in San Juan, Puerto Rico.

Dr. Fred Hochstaedter made a motion to accept the FASA Advisory Group's recommendation to fund Dr. Turner's request.

Second: Jason Griffin

All in Favor: Debbie Anthony, Carla Becerra, Dr. Linda Bynoe, Steve Cardinalli, Jeremy Green, Jason Griffin, Steve Haigler, Dr. Alfred Hochstaedter, Jean Hurd, Rob Lee, Mary Alice Rennick, Lin Sullivan, Theresa Wright, Dr. Patsy Tinsley McGill, Linda Yellich, and Marc Zacovic, Ph.D.

Nays: None

Abstentions: None

Motion Carries.

6. INFORMATION/REPORTS

A. COLLEGE SUPERINTENDENT/PRESIDENT'S REPORT - MARK ZACOVIC, PHD.

- Dr. Zacovic started his report by thanking everyone on the Board for supporting Dr. Turner's FASA request; this will be a great experience for our students.
- This is week 5 of the 16-week semester, time is flying, it has been a good semester so far with quite a few students on campus; we have leveled off for the enrollment decline we had last semester.
- Dr. Zacovic thanked all who attended the Gala invitation signing party.
- We had our 75th Anniversary community event recently as well, and it was great, he wanted to thank Beccie and the MPC Foundation Office for their help and managing such a great event! We raised over \$500 in the dunk tank.
- We are looking forward to the Gala on October 22nd, get your tickets, hope to see you there!

B. PRESIDENT'S REPORT – ROB LEE, BOARD PRESIDENT

- President Lee reminded the Board that there is no Board meeting in October, but we will have an Executive Committee meeting on October 19th at 4pm.
- The Foundation's 2021 Tax form 990 is currently in progress, due to IRS by November 15th.
- Lastly, he would like to get some feedback from the board about our potential December 15th Holiday Party and see who is planning to attend. At this event, we typically recognize board members and reflect on the year's success for our students.
- Many board members voiced that it would be nice for this group to meet in person. President Lee made the comment that this seems to be a positive gathering, so we will plan on it, stay tuned for confirmation of date and location.

C. EXECUTIVE DIRECTOR'S REPORT & EVENT UPDATES – BECCIE MICHAEL

- Fundraising
 - We are thrilled to have met the full matching fund's five-year goal in the HSI STEM grant available for the STEM Endowment through the gift of Mr. Phi Ho Nguyen. Thank you again to the Board of Trustees for graciously supporting Mr. Nguyen's naming request at a special board meeting earlier this month. Big shoutout to Gina for helping to secure this large gift!
 - Funds raised in August 2022: \$105,801; Jan-Aug: \$942k
 - We have been selected to participate in the Monterey County Gives! Campaign, which runs from late November through December 31. This year we plan to raise funds for the STEM endowment.
 - We received a major gift (\$15,000) this month for the Evans College Incentive Program.

- Although not intended to be a fundraiser, we raised approximately \$2,000 at the 75th Anniversary Community Festival on Saturday, September 10. Beccie especially thanked Mary Alice Rennick for volunteering in the Dunk Tank (which raised over \$500 among the fabulous and daring group of dunkees!).
- Grants:
 - Union Bank Foundation invited us to apply for a second grant this year supporting students in the Evans College Incentive Program (\$8,000 in addition to the \$12,000 award received earlier this year).
- Events
 - Reservations and table sponsorships are rolling in for the Gala - please be sure to get yours soon! We are looking for 100% board participation in some form, hopefully attendance. Dr. Zacovic is in the lead for Gala Tickets purchased.
 - The Alumni Committee is planning an event on Saturday, October 8 to raise funds for their scholarship. They will be honoring several championship sports teams at a dinner catered by Michael's Grill & Taqueria. Reservations are \$35/adult and \$15/children and are available [online](#) through 10/1.
 - Lobo Hall of Fame Banquet is scheduled for March 10, 2023. Please encourage your friends and family to submit nominations by September 30 (forms are at www.mpc.edu/lhf)! Beccie will email the form out to the board again soon.
- Student Intern Updates
 - We recently welcomed a new Social Media Student Intern, Leilany Mendoza, who is in her freshman year at MPC. Our other two student interns, Ashlin and Fatima, who began their internships in summer, are continuing to intern with the Foundation this fall semester. Ashlin is helping with student and alumni outreach, focusing on raising awareness among students about scholarships, while Fatima is assisting with several database projects.
 - Through our Emergency Assistance Program, we helped a few MPC students learning English who are recent Ukrainian refugees. Beccie wanted to let the BOD know that we have helped them with their textbooks and first month of rent.

D. SPAG UPDATE – DR. PATSY TINSLEY MCGILL, CHAIR

- Dr. Tinsley McGill shared her screen and asked the board to follow along with the strategic plan draft that was distributed with the meeting documents.
- Dr. Tinsley McGill reviewed the plan with the board, which we hope to be adopted at the next meeting so we can begin to implement it by next year for the next three years.
- We also documented the process to create this plan which is included as an Appendix.
- Beccie added that having Dr. Tinsley McGill as a leader was a tremendous benefit to the Foundation, and will be so beneficial to our organization and ultimately, to MPC students. Her expertise and leadership was top notch and we are so grateful for her time and hard work she put into this process.
- Jean Hurd asked to have the objectives timeline spreadsheet emailed out to board members and Beccie will do that.
- Dr. Tinsley McGill added that we would like to add this as an action item to approve the plan on the November board meeting, so if there are any suggestions or comments to please let her or Beccie know within the next two weeks.

7. ANNOUNCEMENTS

- No Announcements.

8. Meeting Adjourned by Rob Lee at 5:03 PM

Minutes presented by Gerardo Olivares on behalf of Susie Boutonnet, Secretary.