



MPC

FOUNDATION

MONTEREY PENINSULA COLLEGE

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, January 11, 2023

4:00 PM

MEETING VIA ZOOM

MEMBERS PRESENT

Debbie Anthony
Andrew Ausonio
Carla Becerra
Susie Boutonnet
Steve Cardinalli
Tom Clifford
Jeremy Green
Jason Griffin
Dr. Alfred Hochstaedter
Jean Hurd
Evelyne Lamson
Stephan Lins
Mary Alice Rennick
Joe Servi
Joyce Simon
Nathan Steen
Lin Sullivan
Jeanette Walton
Theresa Wright
Linda Yellich

MEMBERS ABSENT

Steve Haigler
Patricia Milowicki
Maria Ruess
Marc Zacovic, Ph.D.

STAFF PRESENT

Gina Bianchi
Beccie Michael
Gerardo Olivares
Annie Tarbox
Allison Payne

1. **Meeting called to order by Stephan Lins, President at 4:02 P.M.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

None.

4. **APPROVAL of December 9, 2022, MINUTES – Stephan Lins, President**

Stephan Lins made a motion to approve the December 9, 2022, minutes as presented.

Second: Joyce Simon

All in Favor: Debbie Anthony, Andrew Ausonio, Carla Becerra, Susie Boutonnet, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Jean Hurd, Evelyne Lamson, Stephan Lins, Mary Alice Rennick, Joe Servi, Joyce Simon, Nathan Steen, Jeanette Walton, Theresa Wright, Dr. Patsy Tinsley McGill, and Linda Yellich.

Nays: None

Abstentions: Lin Sullivan

Motion Carries.

5. **Guest Presentation: Brown Act Updates (Beccie Michael)**

- Beccie made a presentation referring to a handout in the agenda packet.
 - AB 361 for remote meetings or hybrid meetings will no longer apply once the CA State of emergency ends on February 28th.
 - AB 2449 was signed into law in Sept, which presents an amendment to the Brown Act effective Jan 1, 2023 and will present different options for meeting attendance.
 - Beginning on March 1st, there are certain rules we need to follow, and all of these options are

- listed on the document provided.
- The Board discussed the scenarios and the new changes for the Brown Act. Again, all of these will apply beginning March 1st since the State of Emergency ends Feb 28.
- A summary of the options for meeting attendance include:
 - AB 2449 allows us to have hybrid meetings after the state of emergency ends in February under certain conditions without posting remote locations
 - Conditions include:
 - There must be a quorum present in-person
 - Anyone attending remotely should have “just cause” for not attending in person (such as caring for a dependent, travel for Foundation or public agency business, contagious illness, physical/mental need), or has an emergency that prevents in-person attendance
 - The same member cannot participate remotely for more than 3 consecutive months or 20% of the meetings
 - Members must disclose the names of any adults over age 18 who are present in the room at the remote location
 - The Foundation must meet other procedural/technical requirements, such as providing AV, two-way communication technology (which we have set up in the Sam Karas room)
 - This information means that most of us will have to be in-person in March, so please let staff know if you don’t have a parking pass yet.
- This assembly bill will be piloted for three years
- The Board discussed a few more scenarios and asked clarifying questions.
- Essentially, Board member will attempt to attend most meetings in person starting in March 2023.

6. **BUSINESS**

A. **Determine Format for Meetings in the Next 30 Days – Stephan Lins**

- President Lins shared that this is a resolution to authorize remote meetings for the next 30 day period if we choose to approve it.

Joyce Simon made a motion to adopt the Resolution to allow remote meeting (via Zoom) only for the next 30 days.

Second: Linda Yellich

All in Favor: Debbie Anthony, Andrew Ausonio, Carla Becerra, Susie Boutonnet, Steve Cardinalli, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Jean Hurd, Evelyne Lamson, Stephan Lins, Mary Alice Rennick, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Jeanette Walton, Theresa Wright, and Linda Yellich.

Nays: None

Abstentions: None

Motion Carries.

B. **Adopt Resolution Authorizing Designated Signors - Stephan Lins**

- President Lins asked the Board to refer to the document in the agenda packet with a list of authorized signors. This is a routine item the Board considers on an annual basis authorizing the new slate of Board Officers to be signatories on behalf of the Foundation.

Susie Boutonnet made a motion to adopt the Resolution authorizing designated signors as presented.

Second: Linda Yellich

All in Favor: Debbie Anthony, Andrew Ausonio, Carla Becerra, Susie Boutonnet, Steve Cardinalli, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Jean Hurd, Evelyne Lamson, Stephan Lins, Mary Alice Rennick, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Jeanette Walton, Theresa Wright, and Linda Yellich.

Nays: None

Abstentions: None

Motion Carries.

C. Personnel Policy Update – Beccie Michael

- Beccie communicated that this item is included in the agenda packet, and proposed changes are marked in red text.
- The first set of changes are on page 4 of the personnel policy and would update the holidays calendar for Foundation employees to reflect dates that the MPC Campus is closed. This means adding Juneteenth as a Holiday (a new paid holiday for MPC Employees), making New Year's Eve a full day holiday (rather than half-day), and changing language about working during the winter break.
- Additionally, on the last page of the policy, there is a proposed correction regarding employees not accruing PTO during Jury Duty.

Stephan Lins made a motion to adopt the Personnel Policy Update as presented.

Second: Theresa Wright

All in Favor: Debbie Anthony, Andrew Ausonio, Carla Becerra, Susie Boutonnet, Steve Cardinalli, Tom Clifford, Jeremy Green, Jason Griffin, Dr. Alfred Hochstaedter, Jean Hurd, Evelyne Lamson, Stephan Lins, Mary Alice Rennick, Joe Servi, Joyce Simon, Nathan Steen, Lin Sullivan, Jeanette Walton, Theresa Wright, and Linda Yellich.

Nays: None

Abstentions: None

Motion Carries.

7. INFORMATION/REPORTS

A. College Superintendent/President's Report - Mark Zacovic, Ph.D.

- Dr. Zacovic was not present at this time, we will move this report to later if he is able to join.

B. President's Report – Stephan Lins, Board President

- President Lins started his report by sharing that MC Gives Campaign for 2022 totaled so far: \$22,290 (as of 1/10/23) before the match by CFMC.
- Based on Board feedback, we are moving the Donor Appreciation event to Friday, Feb 24th at 4pm in the library. The Board is still invited to the STEM Talk on Thurs 2/23 at 6pm in the lecture forum - more information about each event will be sent as the dates approach.
- Stephan also wanted to make the Board aware of a fundraiser put on by a local family in honor of John "Spud" Spadaro, the proceeds of which support a scholarship for an MPC hospitality student. Their event is on Friday, Jan 20th at Elks Lodge. Tickets are available at ticketor.com/spadaroawards
- Please be sure to complete the Foundation's Conflict of Interest Form - this must be done annually by each board member. Board members can do it now by clicking on the link in the chat, and Beccie will also email it to the board after the meeting.
- Last but not least - our goal is to achieve 100% participation in Board giving each year, which is really important for donor relations and grant proposals. There will be plenty of opportunities to give throughout the year - Beccie will go over those with us in her report next and send reminders throughout the year.

C. Executive Director's Report – Beccie Michael

- Beccie shared that staff had a New Year Kick-Off planning meeting where we reviewed the Strategic plan goal timeline in detail and began putting more detailed steps in place to achieve the goals. She will present quarterly updates to the Board regarding our progress, with the first one being in April (after the end of the 1st quarter).
- Two of our interns, Ashlin and Leilany, will continue their internships with us this Spring.
- Our 2022 financial statements will be presented at the next board meeting, but in the meantime, Beccie shared that as of Dec 15, our total income was \$1.7 million, which is 6% above annual budget.
- This year we'll be focusing attention on the Internship endowment campaign
- Recent award: \$15,000 grant (over three years) from the Peggy and Jack Baskin Foundation in support of the Textbook Assistance Program.

- Letter of interest to Chevron for the *Aces for Access* program in consideration of an MPC STEM project (in partnership with the Pacific Grove Museum of Natural History - Watershed Guardians).
- Grants In Progress: Pebble Beach Company Foundation – we will submit a grant application this month requesting \$10,000 in support of the Evans College Incentive Program; and Bank of America – we will submit a grant application this month requesting \$25,000 in support of the MPC Internship Endowment.
- 335 students have started their applications in Award Spring, 21 completed so far - so we are off to a great start!
- Gina is scheduled to accompany MPC's SOAR team on some HS Visits this week and next; and the second Scholarship Application Workshop was held earlier today
- Later this month we'll be inviting nominations for the ninth cohort of Evans CIP students.
- We'll be holding a spring success event on 1/26 for current CIP students. At this event we ask them to write a thank you note to our CIP donors, and they will receive their Spring incentive checks and guidance/encouragement for the semester.
- Beccie has been communicating with the Lobo Hall of Fame inductees and collecting photos, bio details, etc.. Reservations for the banquet on March 10 will open early next week!

8. ANNOUNCEMENTS

- Stephan commented that Dr. Zacovic would not be able to attend so we will look forward to his update next meeting.
- Debbie Anthony shared that there is a new owner of the of a local Pacific Grove newspaper and he also owns the Seaside Post, and he is an MPC alum. Stephan thanked Debbie for sharing that information.
- Jean Hurd wanted to welcome our new board members to their first meeting Jeanette, Pat and Carla in 2023 and Beccie thanked them also for attending our Holiday Party in December as well as Board orientation – they are off to a great start!

9. Meeting Adjourned by Stephan Lins at 5:07 PM

Minutes presented by Gerardo Olivares on behalf of Evelyne Lamson, Secretary.