



# MPC

# FOUNDATION

MONTEREY PENINSULA COLLEGE

## BOARD OF DIRECTORS MEETING MINUTES

Wednesday, Mar 15, 2023

4:00 PM

MEETING VIA ZOOM

### MEMBERS PRESENT

Andrew Ausonio (Remote, at 5a)  
Susie Boutonnet  
Steve Cardinalli  
Tom Clifford  
Jeremy Green  
Jason Griffin  
Steve Haigler  
Dr. Alfred Hochstaedter  
Evelyne Lamson  
Stephan Lins  
Patricia Milowicki  
Mary Alice Rennick  
Maria Ruess  
Joe Servi  
Joyce Simon  
Lin Sullivan  
Jeanette Walton (Remote)  
Theresa Wright  
Linda Yellich  
Marc Zacovic, Ph.D.

### MEMBERS ABSENT

Debbie Anthony  
Carla Becerra  
Jean Hurd  
Nathan Steen

### STAFF PRESENT

Beccie Michael  
Gina Bianchi  
Gerardo Olivares  
Annie Tarbox

1. **Meeting called to order by Stephan Lins, President at 4:11 P.M.**

2. **PUBLIC COMMENT**

There was no public comment.

3. **RECOGNITION /GUESTS**

None.

4. **APPROVAL of February 15, 2023, MINUTES – Stephan Lins, PRESIDENT**

Jeremy Green made a motion to approve the February 15, 2023, minutes as presented.

**Second:** Susie Boutonnet

**All in Favor:** Susie Boutonnet, Steve Cardinalli, Tom Clifford, Jeremy Green, Jason Griffin, Evelyne Lamson, Stephan Lins, Patricia Milowicki, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Lin Sullivan, Lin Sullivan, Jeanette Walton, Theresa Wright, Linda Yellich and Marc Zacovic, Ph.D.

**Nays:** None

**Abstentions:** Steve Haigler, Dr. Alfred Hochstaedter

**Motion Carries.**

5. **BUSINESS**

**A. Faculty & Staff Advancement Awards (Linda Yellich, FASA Chair)**

- Linda Yellich presented that for the month of February, there were eleven new applicants for FASA. Of these 11 applications, they all got funded or partially funded.

- Linda proceeded to share the 11 requests that were revised by the FASA committee. After a group discussion, and a few answered questions, Linda finished her FASA requests report with the totals of the requests. All the details are in the agenda package attached as the FASA Recommendations 3/8/23.
- The total amount granted this period between the eleven applications was \$19,130.00.

Mary Alice Rennick made a motion to accept the FASA requests as recommended by the FASA committee.

**Second:** Maria Ruess

**All in Favor:** Andrew Ausonio, Susie Boutonnet, Steve Cardinalli, Tom Clifford, Jeremy Green, Jason Griffin, Evelyne Lamson, Stephan Lins, Patricia Milowicki, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Lin Sullivan, Lin Sullivan, Jeanette Walton, Theresa Wright, Linda Yellich and Marc Zacovic, Ph.D.

**Nays:** None

**Abstentions:** None

**Motion Carries.**

#### **B. CPAG Recommended Naming Guidelines (Susie Boutonnet, Chair)**

- Susie Boutonnet started by sharing that the Campaign and Planning Advisory Group (CPAG) has been working since the middle of 2022 for the STEM and Internship endowments which have matching funds, and this has been great.
- Through this work, we have been discussing the opportunity for the possibility of naming for campaigns, campus areas, etc. The draft guidelines in the agenda packet need to be approved by the Board of Trustees at MPC and are intended to help with decisions about naming facilities. The Board of Trustees at MPC has Board Policy 6620 and Administrative Procedure 6620, however they do not dollar amounts and the Board considers and approves these requests on an individual basis. We are trying to assist by adding dollar ranges as a suggested scale, although that does not mean they would be set in stone. Please see the attached document and follow along with the proposed ranges depending on the size of the structure/facility.
- Maria Ruess asked if there is a system for how much money of the donation goes towards the facility and making the plaque, etc. and how much money goes directly to students. Beccie explained that gifts of this size are typically case by case and there are many options. For example, the gift may go towards the cost of a new building, but it could also be that for an existing building, and the naming donation would go to support the program and not to build the lab or the room. All of these possibilities exist, so it is hard to write them in to policy, Beccie added.

Joe Servi made a motion to accept the CPAG Recommended Naming Guidelines as presented.

**Second:** Jason Griffin

**All in Favor:** Andrew Ausonio, Susie Boutonnet, Steve Cardinalli, Tom Clifford, Jeremy Green, Jason Griffin, Evelyne Lamson, Stephan Lins, Patricia Milowicki, Mary Alice Rennick, Maria Ruess, Joe Servi, Joyce Simon, Lin Sullivan, Lin Sullivan, Jeanette Walton, Theresa Wright, Linda Yellich and Marc Zacovic, Ph.D.

**Nays:** None

**Abstentions:** None

**Motion Carries.**

## **6. INFORMATION/REPORTS**

### **A. College Superintendent/President's Report - Mark Zacovic, Ph.D.**

- Dr. Zacovic started his report by thanking all the MPC Foundation board members for their support and it is nice to see all in person. It is great that FASA is such a good help for our faculty, so thank you MPC Foundation.
- The weather was a little tricky last week, we had to close campus last Friday, unfortunately we had to reschedule the LHF23 event, but Beccie will talk about that later.

- Last month was Black History Month at MPC and we had some great events, and this month is Women's History month.
- In regards to the Superintendent/President search, we are right on schedule for that. The search committee did interviews in early March, and they recommended four finalists to the MPC Board of Trustees. Bios on each of the four candidates is available. It is going great and right on schedule, so stay tuned.

#### **B. President's Report – Stephan Lins, Board President**

President Lins started his report by sharing the following:

- LHF dinner was cancelled, we have already re-scheduled for April 14<sup>th</sup>, 2023.
- For our Gala, on Saturday October 14<sup>th</sup>, the theme that won after all your participation was "The Golden Lobos"
- Stephan mentioned that three weeks ago, we had our donor appreciation event at the library and it was great! Amazing food from our Hospitality program and the board members who attended had a great time.

#### **C. Executive Director's Report – Beccie Michael**

- Beccie started her report with some sad news, our friend Phi Ho Nguyen passed away, but we are glad we helped him set up his legacy. We have this beautiful frame with pictures of his parents, and Gina got contacted by the family to add his legacy to his obituary and guide people to donate to his scholarship managed by the MPC Foundation.
- Beccie also wanted to thank everyone who participated a few weeks back on the workshop session. We've had some really great follow-ups resulting from the board workshop on 2/1 - in fact, three new folks joined our Scholarship AG and a fourth joined CIP. Beccie is continuing to go through all of the contacts that you provided and reach out to each board member individually to discuss next steps.
- Our accounting intern, Yoshi, is doing great and has been a big help to Karen preparing for the auditor's virtual visit next week.
- Beccie shared that she appreciates all the work the board has been doing through the various committees and advisory groups that have been meeting the last month. We are going to look at ways to separate out the timing more for CIP and Scholarships next year, as there is a bit too much overlap.
- Grants: Carmel-by-the-Sea Rotary - \$7500 for internship endowment; CFMC - requested support for a music ensemble; submitting this week - Barnet Segal support for internships
- Scholarships: Thanks in advance to the Scholarship AG members! 895 started applications, 417 completed applications by the March 5 deadline - huge improvement on the completion rate (10% increase), and it was also our highest number of completed apps (388 in the 20/21 season).
- This year we had 43 students who identified as a "High School senior who will enroll at MPC in the Fall" who completed their applications - thanks to Gina and Annie for visiting 8 different Monterey County high schools with the Outreach team.
- Staff also tabled three different times on campus (thanks to our intern, Ashlin), did six workshops (three on Monterey Campus, one at MEC, one for nursing, and one online for the A2MEND-BSU-Umoja group); and we also had digital "commercials" running on all monitors across campus, plus Leilany and G's social media help.
- Tea Party: we're in the early stages of planning a donor cultivation event on April 21. Stay tuned for more details...
- Scholarship Ceremony: save the date, May 11 at MPC.

#### **D. Evans College Incentive Program Report – Joyce Simon, Chair**

- Joyce first thanked the Evans College Incentive Program Advisory Group for their time, and this group includes: Fred Hochstaedter, Patricia Milowicki, Lin Sullivan, Maria Ruess, Linda Yellich, Theresa Wright, Ruth Alota, and myself
- The Group met on Feb 6 to participate in an orientation session about CIP and go over the group's role in the process.
- Staff contacted over 60 local schools and nonprofits in mid-January and invited them to submit nominations, with a deadline of Feb 26.
- We received a total of 92 nominations. (This was a huge improvement over the last two years where we struggled to get 50, but it is not quite back to pre-pandemic levels - at one point we were getting 150 nominations each year).

- Each Group member read and scored the nomination forms, and then we met again on March 8 to discuss and recommend the students who would be invited to participate this year.
- We have 50 spaces available each year, so it was very challenging to narrow it down. Ultimately, since not all students are able to accept (based on other things going on in their lives), we chose to award 54 students. Those students have been contacted by the Foundation and will have 2 weeks to respond and confirm their participation.
- We also selected 13 alternates who will be contacted if space allows, depending on the initial group's response to the invitation to participate.
- Our Advisory Group will convene again later this year to review the process and the program overall to see if there are opportunities to refine or improve the program
- Thank you again to everyone on the Group for your help with scoring and selecting the next group of CIP Scholars - it was a lot of work, but well worth it! Any comments or questions?
- It was challenging to narrow down which students were selected, but it was a great experience, and were glad we were able to select 54 and have those 13 alternates.
- Beccie shared with the board how many times we have used Evans students to be speakers, talk to younger cohorts and more. The board was very pleased to hear this and looks forward to hearing their stories.

#### **7. ANNOUNCEMENTS**

- Andrew Ausonio made an announcement regarding an upcoming Boy Scout event; contact him directly if interested.
- Next Board Meeting, April 19, 2023 4:00-5:30 pm Sam Karas Room
- Scholarship Awards Ceremony, May 11, 2023 MPC Lecture Forum

#### **8. Meeting Adjourned by Stephan Lins at 5:27 PM**

**Minutes presented by Gerardo Olivares on behalf of Evelyne Lamson, Secretary.**