



MPC

FOUNDATION
MONTEREY PENINSULA COLLEGE

Audit Committee Meeting Minutes September 15, 2022

Via Videoconference

Committee Members present: Jason Griffin (chair), Evelyn Lamson, Mary Alice Rennick, Joe Servi

Committee members absent: Joyce Simon

Audit Firm representatives: Brandon Harrison, Rebecca Kerber—*Eide Bailly, LLP*

Monterey Peninsula College Foundation (MPCF) Staff Present: Karen Kelly, Beccie Michael

1. Mr. Griffin called the meeting to order at 4:05 pm
2. Recognition of Guests and Public Comment – None
3. Minutes of the September 3, 2021 annual Audit Committee meeting were presented for review and approval;
 - Motion to approve: Ms. Lamson; second: Mr. Griffin
 - Abstentions: Ms. Rennick; Mr. Servi joined the meeting after this vote
4. Review of MPCF 2021 Audited Financial Statements
Brandon Harrison of Eide Bailly, LLP

Mr. Harrison reviewed the 2021 Independent Auditors' Report, noting that:

- MPC Foundation received an *unmodified opinion*--the highest level of audit assurance that the statements are materially correct as presented.
- There is no Management Letter outlining deficiencies or recommendations, and the auditors required no adjustments or corrections to the financial statements.
- MPC Foundation management cooperated fully with auditor requests for documents and explanations
- In 2021, MPCF's total assets increased by \$1.6MM, to \$12.4MM. About \$1MM of that increase was unrealized gains on invested funds—i.e an increase “on paper” only
- Of MPCF's \$11.2MM Net Asset balance, \$10MM is subject to donor restrictions. This is a heavy ratio of restricted: unrestricted funds
- MPCF's expense allocations among *Program (77%), Operating (13.5%), and Fundraising (9.5%)* indicate a healthy organization, and are aligned with sector standards



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5. 4:18 pm - 4:22 pm—MPCF staff temporarily left the meeting to allow the Audit firm to consult with Board Audit committee without Foundation staff present
6. The committee agreed to recommend that the MPC Foundation Board accept the 2021 Audited Financial Statements;
 - Motion: Ms. Rennick; Second: Ms. Lamson
 - Ayes: Mr. Griffin, Mr. Servi; Nays: none
7. ADJOURNED at 4:25 pm

Minutes submitted by Karen Kelly, MPC Foundation Accounting Manager

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