



MPC

FOUNDATION

MONTEREY PENINSULA COLLEGE

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, October 20, 2022, 4:00 p.m.

**ADMINISTRATION BUILDING CONFERENCE ROOM
980 FREMONT STREET, MONTEREY, CA 93940
&
Meeting Held Via Zoom**

MEMBERS PRESENT:

Susie Boutonnet
Jeremy Green
Rob Lee (Remote)
Stephan Lins (Remote)
Nathan Steen (Remote)
Lin Sullivan (Remote)

GUESTS PRESENT:

Linda Yellich, MPC Foundation BOD
Linda Bynoe, MPC Foundation BOD

MEMBERS ABSENT:

Lin Sullivan
Mark Zacovic

STAFF PRESENT:

Beccie Michael
Gina Bianchi
Gerardo Olivares
Annie Tarbox

1. CALL TO ORDER

Meeting called to order: 4:06 p.m. by Rob Lee

2. RECOGNITION/GUESTS

MPC Foundation Board Members, Linda Bynoe and Linda Yellich, were welcomed to the meeting.

3. PUBLIC COMMENT

None

4. Approval of July 20, 2022, minutes – Rob Lee

Motion by Susie Boutonnet to approve minutes as presented.

Second: Green

Ayes: Boutonnet, Green, Lee, Lins, Steen, Sullivan

Nays: None

Abstentions: None

Motion Carries.

5. BUSINESS

5a. Determine Format for Meetings – Rob Lee

- Rob Lee presented the options available for the format of the next MPC Foundation Board of Directors meeting and explained the option that was just adopted by the MPC Board of Trustees. Beccie explained what the MPC Board of Trustees discussed in a recent meeting and explained that they raised a new option for hybrid meetings.
- Rob Lee asked if there were any questions or comments.
- Beccie commented that the CA State of Emergency is due to end in February 2023 and we are looking to at options for possible meeting formats while following the law closely for compliance.
- Beccie also commented that the last MPC Board of Trustees went fully zoom recently.
- Stephan Lins commented that there is a bigger turnout when the zoom meeting is an option, and we have less turnout when it is in person.
Jeremy Green made a motion to adopt the Zoom (online only) model for the next thirty days.
Second: Susie Boutonnet

Ayes: Boutonnet, Green, Lee, Lins, Steen, Sullivan
Nays: None
Abstentions: None
Motion Carries.

5b. Faculty & Staff Advancement Award (FASA) Recommendations – Linda Yellich

- Linda Yellich reminded the Committee that there is a memo in the meeting packet to provide additional information regarding this item.
- For the months of September and October we had 9 new applications and 2 deferred from last month. The FASA Group is recommending the approval of \$3,501 to fund five proposals.
- In summary, the Group's recommendations include five applications to be fully funded, five to be referred to alternate resources and one application denied.
Rob Lee made a motion to accept the FASA Advisory Group's recommendations as presented.
Second: Susie Boutonnet
Ayes: Boutonnet, Green, Lee, Lins, Steen, Sullivan
Nays: None
Abstentions: None
Motion Carries.

6. INFORMATION / REPORTS

6a. College Superintendent/President's Report (Mark Zacovic, PhD.)

- Dr. Zacovic was not able to attend the meeting, so no report was given.

6b. President's Report (Rob Lee)

- President Lee wanted to share that he will be seeing everyone on Saturday at our Gala, although he might be a little late, he will be there.

6c. Executive Director's Report (Beccie Michael)

- Beccie Michael started her report by sharing that this year's Gala is extra special since Congressman Panetta will be attending, and we are very happy about that. He will be sharing his experience as an MPC student.
- Dr. Kezirian will also give a talk about MPC history at the Gala. All of the wine and bubbly was donated by Folktale Winery. It will be super fun and great!
- Beccie also shared that Dr. Durstenfeld will have a table and we were able to contact some of his students and as a surprise we were sitting them together, since when he retired it was during the shutdown so he did not have a celebration.
- We got a second grant from Union Bank since they love the Evans Program so much! This grant was for \$8K.
- We are also getting ready to receive a legacy gift that is unrestricted and it should be about 50% of about \$150K; we are not sure if the disbursement is coming this year or next.
- The auditors have finished the Form 990 and we are waiting to see their final report.
- Next week we will take our audit approved by MPC Board (last September) to the MPC Board of Trustees. By law, they have to accept it as well.
- Beccie also shared that MPC has hired a firm to completely redo its website to make it more accessible and user oriented, and the Foundation will be getting a new website for us, so we are excited about that!

ANNOUNCEMENTS

- Gala, 5pm on Oct 22
- Next Board meeting: November 9th and this will be fully online.

Meeting adjourned at 4:31 p.m. by Rob Lee

Minutes respectfully submitted by Gerardo Olivares, Data and Digital Communications Manager